

Community Redevelopment Authority (CRA) MATCHING GRANT PROGRAM FOR FACADES AND SIGNS

Project Guidelines

The purpose of the incentive Grant Program is to restore, improve or create historic architectural features to facades of commercial buildings anywhere within the Downtown Business Improvement District

- A. Where practical, all building facades shall be restored to their original period design. If it is deemed not practical by the Facade Design Committee, then a similar architectural design shall be used. All horizontal and vertical features (lintels and piers) shall be retained.
- B. If a building does not have a historic significant architectural design or feature, then a proposed historic design may be submitted to qualify for the grant program.
- C. All storefronts shall be designed, constructed, and maintained to compliment and accept the architectural features of the building. All accessories, signs awnings shall likewise harmonize with the overall character of the building.
- D. All color schemes shall accent the building as well as harmonize with adjacent buildings. Colors shall be period specific. Historical murals will be considered on a case-by-case basis.
- E. Funds shall be allocated on a first come basis. Only one Grant shall be awarded for one category. Tenants may qualify upon receipt of written consent of the owner of the building. All Grant funds awarded require a matching dollar for dollar expenditure by the owner/tenant. Funds may be awarded as follows:
 - Up to \$7,500.00 for facades, storefronts, awnings
 - Or
 - Up to \$1,000.00 for signage.
- F. No work for which a Grant is sought should begin until authorized by the Facade Design Committee
- G. No Grant monies or matching monies shall be used to perform general repair, structural, or habitable work or otherwise to meet code to occupy the building.
- H. To qualify for grant funds, and application and appropriate plans must be submitted to the Community Redevelopment Authority office at 301 S. Burlington.
- I. No grants will be made to government-owned properties or to tenants in government owned properties.
- J. Work done by the applicant requires an estimate from an outside source to verify that costs are within reasonable parameters.

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Application

Applicant Name: _____

Business Name: _____

Property Address: _____

Applicant's Phone Number: _____

Type of Façade Improvement Planned (note all that apply). Please attach Supporting Data Checklist.

Signage: Removal New Altered Repaired

Painting: (Approximate Sq. Ft. area): _____

Structural Alterations: _____

Cosmetic Alterations: (Moldings, etc.): _____

Other work: Please specify (Awnings, etc.): _____

Total Cost of Project: _____

Amount Requested: \$ _____

Signage not to exceed \$1,000.00

Façade not to exceed \$7,500.00

You may only apply in one category

I hereby submit the attached plans, specifications and color samples for the proposed project and understand that these must be approved by the Façade Design Committee. No work should begin until I have received written approval from the Community Redevelopment Authority. I further understand that the project must be completed within three (3) months and that grant monies will not be paid until the project is complete. I agree to leave the completed project in its approved design and colors for a period of five (5) years from the date of completion.

Signature of Property Owner

Signature of Business Owner

Date: _____

Date: _____

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Supporting Data Checklist for Applicants

Please submit this checklist as part of your application

SIGNS:

- Provide a color rendering of the design chosen
- Include specifications as to the size and width of the sign.
- Note how and where the sign will be hung on the building
- Submit a written estimate from a sign company
- Submit written verification that design and size comply with City codes.

PAINT:

- Provide samples of the colors chosen
- Mark which color will be body color and which will be accent colors.
- Note where each color will be used.
- Submit written estimate from painter of your choice.

AWNINGS:

- Provide information about color and style of awning chosen.
- Note where awning will be placed on building.
- Submit written estimate.
- Submit written verification that design and size comply with City codes.

Awning selection must take into account the architectural style of the building.

MAJOR FACADE ALTERATION:

- Provide a rendering of major changes, including paint and awning colors where applicable.
- Submit a written estimate from contractor.

ALL PROJECTS PROPOSED BY TENANTS

- To be eligible for a direct grant, tenants need to provide a notarized Authorization for Work from the property owner.
- Submit signed Hold Harmless Agreement (see attached).
- Submit copy of current Occupational License and Certificate of Use.

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Grant Procedures

1. Fill out application and checklist and submit one copy to the Community Redevelopment Authority office with supporting data by the first of the month. (See attached sheet for required supporting data checklist).
2. Façade Design Committee will review the project and submit the package to the Community Redevelopment Authority with their recommendation.
3. Projects will be submitted to the Community Redevelopment Authority at their monthly meeting, held on the 3rd Tuesday of the month or as called by the Chairman.
4. Once the Authority has approved the project, written notice will be delivered and work can begin. No work should start until written notice is received.
5. Grantee is responsible for obtaining any permits required to do the project.
6. When the project is complete the Community Redevelopment Authority will reimburse grantee for **one** of the following:
 - 50% of an approved bill for signage, with Community Redevelopment Authority maximum contribution being \$1,000.00, or
 - 50% of an approved façade bill with Community Redevelopment Authority maximum contribution being \$7,500.00*.
7. Grantee must submit a paid bill for reimbursement together with an affidavit from the contractor certifying the work, as submitted, is complete. Any unapproved changes will void the Grant. If Grantee decides to change the project after approval they must contact the Community Redevelopment Authority office.
8. The Community Redevelopment Authority reserves the right to grant additional money to targeted projects that they believe will have a significant impact on the area.
9. Façade Design Committee members will be available to offer any assistance needed and may seek outside guidance on any project being considered for the grant program.

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RELEASE AND HOLD HARMLESS AGREEMENT

Release executed on the _____ day of _____, _____, by (Property Owner) _____ and (Tenant if Applicable) _____, of (Street Address) _____,

City of Hastings, County of Adams, State of Nebraska, referred to as Releasor(s).

In consideration of being granted monies for restoration, modifications, signage, or other physical changes to the property located at the above address, the Releasor(s), understands that they are solely responsible for providing their own contractors, and to assure that those contractors are fully insured and licensed and have obtained all necessary permits in accordance with City regulations. The Releasor(s) waives, releases, discharges, and covenants not to sue the Community Redevelopment Authority for loss or damage, and claims or damages therefore, on account of any work that has been performed in accordance with City or State guidelines.

Releasor(s) agrees that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Nebraska and that if any portion of the agreement is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Releasor(s) further states that it has carefully read the above release and knows the contents of the release and signs this release as its own free act.

Releasor's obligations and duties hereunder shall in not manner be limited or restricted by the maintaining of any insurance coverage related to the above referenced event.

This release contains the entire agreement between the parties to this agreement and the terms of this release are contractual and not a mere recital.

Dated this _____ day of _____, _____.

Property Owner Signature

Witness

Please Print

Tenant Signature (if applicable)

Witness

Please Print